

Hampton Township Regular Board Meeting Minutes April 18, 2023 7:00pm

Supervisor Jim Sipe
Supervisor Ryan Sunquist
Supervisor Dan Peine
Treasurer Angie Niebur
Clerk Molly Weber

Others in attendance were: Blake Otte, Tyler Otte and Eric Otte

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT N/A

ROAD REPORT- Otte Excavating

- **Status of weight restriction sign for 222nd Street** – Jason stated the 5 ton road restriction sign for over by Rother's is in and they will call to get locates so they can get it up. Inga bridge weight limit sign is also in.
- **Road Inspection** – road inspection was completed today. Soil & Water will come assess sink holes located on 250th on north side by Tix. They will give us a report about them. Jason Otte presented the Road Inspection report of the findings. Jason will check culvert pricing for June meeting. On road tour found man hole cover missing on south side of 250th, west of 52. Clerk will contact the state.
- **2023 Chloride** ~ requested end of May– need confirm date with Rob Miller (rob@qualitypropanemn.com)
- **2023 Chloride Form Review and Approval** – Scott stated chloride would be 18' wide and cost 65 cents per foot. Jason Otte will give a list of checks to return for chloride.
- **New Contract** – signed copies from Jason - old one expired April 15, 2023 – Otte's and Jim Sipe and Molly Weber signed. Otte's were given a copy and second copy of Township records.

PLANNING COMMISSION SYNOPSIS

- **Blake Otte 507.291.0196**
 - 2 separate permits for 2 separate AG sheds (he will bring correct application to the meeting)
 - 27729 Emery Avenue – remove and replace existing heifer sheds w/ 56'x200'x16' loading shed
Matt Bester made a motion to recommend the Board allow Blake Otte to build 56'x 200'x 16' shed replacing olds shed at 27729 Emery Avenue. Dave Peine seconded. Motion carried.
 - 26829 Donnelly Avenue – replace the existing 48'x168' barn w/ 66'x292'x14'
Dave Peine made a motion to allow Blake Otte to replace the existing shed to 66' x 292' x 14' foot. There are no issues with acreage and not expanding the herd at all just replacing existing sheds that need repair at 26829 Donnelly Avenue. Casandra Schaffer seconded. Motion carried.
Blake Otte owns the land but it is in his Mother's Trust. On Donnelly they plan to add onto shed to the west and take off the roof. Planning Commission checked the total square footage. Building sheds on farms that are not 10 acres but they are contiguous properties. They will be recycling products they are removing. Blake was advised to check with Building Official to see if a Demolition Permit was necessary. **Jim Sipe made a motion to approve the permits for removal and replacement of Ag permit on Emery Avenue. Dan Peine seconded. Motion carried.**
Jim Sipe made a motion to approve removal and replacement of AG shed on Donnelly with a some what larger building. Ryan Sunquist seconded. Motion carried. Blake Otte will talk to Building Official about the demo permits. He presented checks for AG-2023-0001 and AG-2023-0002.
 - **Rick Beckman/Logan Kornovich**
 - 612.369.1422
 - ? outbuilding @ 6670 250th Street East
 - Would like outbuilding on south side of property, well is on north side between house and road, and septic is straight east of house
 - Coming for information only
- Nothing to discuss since they did not attend.**
- **Chip Callister**
 - 651.278.2042
 - ? about Unique Agricultural Enterprise
 - 26659 Inga Avenue

No action taken since Chip was here for information only. If Chip gets any information he will send to clerk and he will come back in May to Planning Commission.

OLD BUSINESS

- **Township Hall Discussion** – Ryan submitted a few changes to Mark Mays & requested update price. Ryan Sunquist requested numbers. He submitted a plan for one window in office and one on each wall in meeting room. Jason Otte is going to talk to Darrel Gilmer about the septic. Darrel Gilmer needs to approve the holding tank. We will need a pumping plan. We would need a 2,500 gallon holding tank. Would save about \$20,000. If we can do the holding tank. Jason Otte will let us know what he finds out. Last bid was closer to \$400,000. We will need to post in Beacon that we are accepting bids so plans need to be updated one more time. The additional fees incurred will be: \$750.00 updated plan, \$750.00 wood and such-structural signing, \$750.00 engineer stamp, and \$350.00 for site plan from engineer. Entrance would be on west with driveway off 260th Street. Angie thinks we safely have \$450,000.00 - \$285,000.00 in savings and \$256,000.00 in check (including Covid money). Jim Sipe prefers we pay cash for the project. Since prices have come down we should do this since it opens up other opportunities down the road, like fiber. The general consensus at the first meeting was to build it if the prices came down. We will need to call a special meeting for 2 things: 1 to approve moving the location and 2 to approve building the town hall. Mark May has a license to work as the General Contractor. **Jim Sipe made a motion to task Ryan Sunquist with driving the plans to completion and to spend up to \$3,000.00 for it. Dan Peine seconded. Motion carried.** Windows are taking up to 6 months. Plan is to have 3 windows now instead of 5. Jason Otte stated there is a window guy in Sciota. Darrel Gilmer is requiring a septic not a holding tank. Jason Otte will call Emily Gable at the County by direction of the Board. Jim Sipe will check with Troy Gilchirst on the bid process and how long to post for them before the Special Meeting.
- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue** – anything more to report on this – nothing new
- **VRWJPO email about Model Ordinance and Local Updates** – anything to report – nothing new
- **Turnback Agreement Status email from DOT (Bryant Ficek)** – Bryant will send for processing, then get back to us when he hears back from them
- **US Coast Guard email and certified letter** – check number 6582 for \$10,734.20 cut since these payments were made to us in error – they were supposed to be for Hampton Township in Michigan - FYI

NEW BUSINESS

- **Resolution 2023-02 RESOLUTION APPROVING SUMMARY PUBLICATION OF ORDINANCE NO. 2023-01 BY TITLE AND SUMMARY, Ordinance 2023-01 AN ORDINANCE AMENDING THE HAMPTON TOWNSHIP ZONING ORDINANCE TO ADD TEMPORARY CONSTRUCTION FACILITIES AND TOWNSHIP FACILITIES AS ALLOWED USES** – **Jim Sipe made a motion to approve Resolution 2023-02 and Ordinance 2023-01. Ryan Sunquist seconded. Motion carried.** Clerk to send to appropriate places.
- **Resolution 2023-04 RESOLUTION GRANTING AN INTERIM USE PERMIT FOR THE PROPERTY LOCATED AT 22970 CANEFF ROAD** – **Jim Sipe made a motion to approve Resolution 2023-04 for the cement plant. Dan Peine seconded. Motion carried**
- Oath of Office ~ Jim Sipe’s was administered for a 3-year term as Supervisor ~ FYI
- Bryant Ficek email about Upcoming Construction – SP 1906-71 TH 52 ~ FYI
- MATIT Consolidated Liability Coverage (CLC) Renewal Estimate – Jim Sipe will talk to Jeanne Werner to see what this is.
- Fee Schedule Updates Public Hearing – Set Date – state valuation changes so need to have public hearing to change the fees to reflect the state statute. Jim Sipe will let clerk know.
- AG Preserve ~ per Dakota County we do not have any this year - FYI
- Permits ~ 2 permits – 1 furnace replacement and one ROW-2023-0002 - FYI

REMINDER:

- 2023 Spring Dakota County Groundwater-Source Water Protection Collaborative Meeting – 04.25.23 @ 1:00pm-Dakota County Western Service Center

OTHER BUSINESS-Board Members Only

Dan Peine made a motion to approve signing of checks 6573 to 6582 and 1 EFT and a motion to approve the claims list. Jim Sipe seconded. Motion carried.

Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:45pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 16 May 2023

Supervisor: [Signature]

Clerk: [Signature]

Hampton Township Treasurer's Report

April 2023 (May 16, 2023 Meeting)

4/1/2023	Beginning Checkbook Balance:		\$240,375.66
4/7/2023	Dakota County Distribution		\$2,253.91
4/27/23	A Siefert/D Palodichuk	permit	\$166.00
4/27/23	Square Deal Dairy	permit	\$280.00
4/27/23	En Engineering LLC	permit	\$500.00
4/30/23	ICS Interest		\$225.28
			\$3,425.19

DISBURSEMENTS:

Check #	TOTAL RECEIPTS		
6573	Angela Niebur	Treasurer salary	\$491.57
6574	Molly Weber	Clerk salary	\$1,755.35
6575	Janet Otte	Rent	\$500.00
6576	Mark Rauchwarter	website work	\$75.00
6577	O'Rourke Media Group		\$141.18
6578	Otte Excavating	Road maintenance	\$4,004.38
6579	Dakota County Financial Services	Election equipment maintenance	\$185.66
6580	Voided check to Merchants bank	for safe deposit box	
6581	Beaver Creek Co	one permit	\$125.00
		refunded dollars that were mis	
6582	USCG ART/Others	appropriated to our account last Dec	\$10,734.20
EFT	Century Link	phone expense	\$108.35
	TOTAL DISBURSEMENTS:		\$18,120.69

3/31/23 Ending Checkbook Balance **\$225,680.16**

Ending checkbook balance	\$225,680.16
plus checks not in (2)	\$310.66
equal ICS Statement Balance 4/30/2023:	225,990.82

ICS Shadow Money Market Account (980085755)

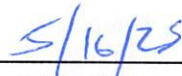
4/1/23	Beginning Savings Balance		\$285,030.52
4/30/23	Interest Earned		\$471.40
4/30/23	Ending Savings Balance		\$285,501.92

Escrow Account (000080034306)

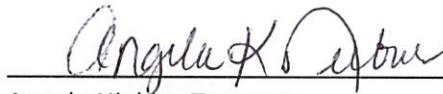
		\$39,250.00
1/1/22	Dakota Electric	\$1,500.00
4/28/22	Garrison Endress	\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo	\$2,820.00
8/30/22	Lorenzen/Lippert	\$2,000.00
9/29/22	Dakota Electric	\$1,680.00
9/29/22	Angela Niebur	\$2,000.00
12/29/22	Angela Niebur	2,000
2/27/23	PCIRoads LLC	\$2,000.00
3/30/23	CAN,LLC	\$1,000.00
4/27/23	En Engineering LLC	\$1,000.00
4/30/23		Total \$53,250.00



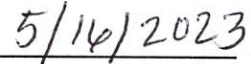
James Sipe, Supervisor



5.16.2023



Angela Niebur, Treasurer



5.16.2023